

JUNE 12, 2018

DATE, TIME, PLACE OF MEETING

The Calcasieu Parish School Board meeting was held in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Tuesday, June 12, 2018, at 5:00 p.m.

The meeting was called to order by Mack Dellafosse, President. The prayer and Pledge of Allegiance were led by Annette Ballard.

ROLL CALL

The roll was called by Superintendent Bruchhaus and the following members were present: Billy Breaux, Glenda Gay, Fred Hardy, Annette Ballard, Ron Hayes, Mack Dellafosse, Damon Hardesty, Alvin Smith, Chad Guidry, Russell Castille, Eric Tarver, John Duhon, Wayne Williams, and Aaron Natali.

Mr. Roberts was absent.

APPROVAL OF MINUTES

On a motion to approve the Minutes of May 8, 2018 by Mr. Hayes and seconded by Mr. Hardy, the motion carried. Mr. Dellafosse asked for a vote to accept the Supplemental Agenda. After asking if there was any public comment, Mr. Natali offered a motion to approve adding to the agenda, with a second by Mr. Hardesty. The motion carried unanimously.

PRESENTATIONS

A. Presentation of Accelerated Reader students/Helen Curol, Library Consultant

Dolby Elementary, Micah Rickert
Bell City, Kayla Roy
S.J. Welsh Middle, Kairi McFarlain

B. Presentation of Perfect Attendance students/Keith LeLeux, Director, CWA

Sherie Antoinette Broussard, Sam Houston High
Nicholas Jamar Watts, Westlake High
Sponsors: Alex Mouhot and Charles O'Connor with Stockwell, Sievert Law Firm,
Billy Navarre Chevrolet and Phillips 66, Keith LeLeux, presenter. Mr. LeLeux thanked Karen Walked for her help in organizing this presentation.

C. Introduction of Elementary Teacher of the Year/Stefanie Self, Westwood Elementary by Principal Gerald Treme

D. Introduction of Kevin Melton, Chennault Executive Director by Charles Dalglish, President, Chennault Board of Commissioners

E. Penny Haxthausen, Prosecutor's Early Intervention Program

SUPERINTENDENT'S REPORT

1. Board Members have received the May school population report.

2. All Board Members have received the May Head Start Report.

Program Governance

Policy Council meeting was held on May 21, 2018. The following items were approved:

April 23rd Policy Council Minutes

April's Director's Report

April's Attendance Report

April's Financial Report

Program Operations

Enrollment – 449

3. I would like to report our current sales tax numbers for our general fund which show May, 2018, collections at \$3,806,558 or 37.4 % above budget for the 11th month of the 2017-2018 year.

Collections are \$1,404,825 or 11.2 % above collections for the same month last year.

Collections for the 2017-2018 year after eleven months are \$52,275,960 or 39.1 % over budget and \$41,946,707 or 29.1 % over the same time period last year.

4. Just a reminder to all Board Members that qualifying dates for the Tuesday, November 6, board election are July 18, July 19, and July 20. More information on this was given to you in your board packet.

COMMITTEE REPORTS

Mr. Dellafosse moved the C&I Committee report to Item A., with the Budget Committee report to follow as Item. B.

A. Curriculum and Instruction Committee/Annette Ballard, Chair

Mrs. Ballard gave the following report:

The Calcasieu Parish School Board Curriculum and Instruction Committee met Tuesday, May 15th, 2018 in the Board Room, 3310 Broad Street, Lake Charles, Louisiana.

Committee Members Present: Annette Ballard; Chair, Fredman Hardy; Vice Chair, Alvin Smith, Wayne Williams, Russell Castille, Glenda Gay, Dean Roberts,

Other Board Members Present: Mack Dellafosse, Chad Guidry, Damon Hardesty, and Ron Hayes.

Committee Members Absent: John Duhon and Aaron Natali

The C&I Committee Meeting was called to order at 5:53 pm. by Annette Ballard, Chairman. A quorum was present.

The first item on the agenda was a presentation by the Lake Charles Education Collaborative pertaining to the 21st Century Community Learning Center Program. The program is designed to provide after school programming for targeted middle and high school students. Reverend Charles Robertson shared a PowerPoint that highlighted the goals and objectives of the program and the role it could play in improving student academic performance, motivation, and leadership.

After comments from Board Members, a motion was made by Mr. Hayes and seconded by Mr. Hardesty to ask staff to continue looking at the feasibility of partnering with the 21st Century Community Learning Center to provide after school programming and come back to the Board with a recommendation at a later date. The motion carried.

On behalf of the committee, Mrs. Ballard offered a motion to approve. A second was not needed and the motion carried on a vote.

Mr. Campbell then presented a request from staff for permission to combine the University Programs of Washington Marion and LaGrange at the LCBA Campus for core instruction during the 2018-19 school year in an effort to provide enhanced instructional opportunities as well as addressing low student participation.

Mr. Campbell presented the board with statistics from both Washington Marion and LaGrange before yielding the floor to Mr. Robert Pete who explained the three options that the staff looked at before making their recommendation.

A motion was made by Mr. Dellafosse and seconded by Mr. Hardesty to approve combining the University Programs of Washington Marion and LaGrange at the LCBA Campus for the 2018-19 school year and return both programs to LaGrange for the 2019-2020 school year.

Public input was received from the following people through Blue Cards:

Shawn Papillion

Wil Clophus

After public comment and extensive discussion, the motion passed 9 to 2 with Mr. Hardy and Ms. Gay voting against the motion.

On behalf of the committee, Mrs. Ballard offered a motion to approve the committee recommendation.

Submitting blue cards:

Jessie Perron

Kathy Chafin

Katherine Thorn

Amanda Thorn

Danielle Mann

Tish Ardoin

Yolanda Smith

Nwora Fairley

Dr. Doug DeVillier answered questions from the Board. After a lengthy discussion, Mr. Hayes called the question, with a second by Mrs. Gay. This carried on a vote.

Mr. Hardy, with a second by Mrs. Gay, offered an amendment to the committee recommendation to keep the programs at the home schools for another school year. If there are not at least thirty students that have qualified for the Washington-Marion University Program for the 2019-2020 school year, then alternatives will be explored and the Board will re-visit this at that time. There was one nay vote. The original motion carried, as amended.

Next, Mr. Campbell explained the revisions to the 2018-2019 Student Code of Conduct. Revisions to pages 14, 15, 16, 22-28, 30, 38 and 40 that included changes to the Bullying and Intimidation, Zero Tolerance, Medication, School Bus Conduct, Level 4 Infractions and Appeal of Suspension policies were presented.

After a short discussion the committee agreed unanimously to accept the revisions to the 2018-2019 Student Code of Conduct.

On behalf of the committee, Mrs. Ballard offered a motion to approve. A second was not needed and the motion carried on a vote.

There being no further business to discuss, Mrs. Ballard requested a motion to adjourn at 8:08 p.m. which was offered by Mr. Hardesty and seconded Mr. Hayes. Motion carried.

B. Budget Committee/May 15, 2018/Damon Hardesty, Chair

Mr. Hardesty gave the following report:

The Calcasieu Parish School Board Budget/Fiscal Management Committee met at 5:00 p.m., Tuesday, May 15, 2018 in the Board Room, 3310 Broad Street, Lake Charles, Louisiana. The prayer was led by Alvin Smith and the pledge by Ron Hayes. A quorum was present.

Present: Damon Hardesty, Chairman, committee members Annette Ballard, Glenda Gay, Fred Hardy, Chad Guidry, Dean Roberts and the secretary, Wilfred Bourne. Other Board members present were Wayne Williams, Russell Castille, Alvin Smith and Ron Hayes.

Absent: John Duhon and Eric Tarver

Mr. Hardesty called the meeting to order.

Mr. Castille made a motion to amend the agenda by adding item #9; Permission to issue request for proposal (RFP) for disaster recovery services and was seconded by Mr. Hayes.

The committee voted unanimously to add the item.

Mr. Bourne presented Budget Revision #3 for the 2017-2018 General Fund which included revenues and other sources of funds of \$378,711,897, an increase of \$9,069,872, and expenditures and other uses of funds of \$388,360,767, an increase of \$30,201,118 over revision #2. General Fund budget revision #3 projects a current deficit of \$9,648,870 resulting in an unassigned fund balance of \$45,785,831, or 11.79% of projected expenditures.

On a motion by Mr. Hayes and seconded by Mr. Hardy, it was recommended that Budget Revision #3 to the 2017-2018 General Fund be approved as presented.

On behalf of the committee, Mr. Hardesty offered a motion to approve. A second was not needed and the motion carried on a vote.

Next, the 2017-2018 Special Revenue Budget Revision #1 was presented for approval. Projected revenue and other sources of funds were \$57,587,237, an increase of \$1,349,160 from the

original budget. Expenditures and other uses of funds are \$58,521,234, an increase of \$1,083,157, with a projected surplus of \$266,033, all in School Food Services. School Food Services is the largest of the Special Revenue Funds with projected revenues and other sources of funds of \$13,976,256, an increase of \$100,688, from the original budget. The Food Services Fund is projecting a surplus of \$266,033, leaving a fund balance of \$6,411,434, or 45.87% of projected revenues.

On a motion by Mr. Hardy and a second by Mrs. Ballard, it was recommended that the 2017-2018 Special Revenue Budget Revision #1 be approved as presented.

On behalf of the committee, Mr. Hardesty offered a motion to approve. A second was not needed and the motion carried on a vote.

Mr. Bourne then presented the 2018-2019 Proposed General Fund Budget. Proposed revenues and other sources of funds are \$338,980,457, a decrease of \$39,731,440 from the final revision for 2017-2018. Expenditures and other uses of funds are projected at \$337,655,594, a decrease of \$50,705,173 from the final revision of 2017-2018. The proposed budget for 2018-2019 projects an operating surplus of \$1,324,863 leaving a projected unassigned fund balance of \$47,110,694 or 13.95% of projected expenditures.

Mr. Dellafosse made a motion to approve the 2018-019 General Fund Budget for advertisement and final approval at the July 2018 Board and seconded by Mr. Roberts. After discussion, Mr. Dellafosse withdrew his motion and Board Members will meet with Mr. Bourne in small groups to discuss the budget in detail and then present it at the June 12th, regular Board meeting to authorize for advertisement and final approval at the July 2018 Board meeting.

Mr. Hardesty offered a motion to approve the budget as presented for advertisement and adoption at the July, 2018 meeting. Mr. Tarver seconded the motion.

Mr. Guidry offered an amendment to the motion to add items #1, 3, and 4, from the proposed capital outlay project list presented by the Maintenance Department. The amendment was seconded by Mr. Hayes and approved.

Next, the amended motion to advertise and present the 2018-2019 budget for adoption at the July 10 meeting, including capital outlay list items 1, 3, and 4 was approved.

Next, Mr. Bourne presented a current update on the status of POD Project #10. Four Pods are complete, one is near completion, seven are in some stage of progress, and one has started dirt work since the first POD at the same location has been completed. This report was for information only.

Mr. Bourne then presented a Riverboat Fund Update for FY18 and a projection of operations for

FY19. The projected reserves for FY18 are \$3,063,075 and the projection for FY19 is \$3,698,050. This was presented as information only and did not require any action.

Mr. Bourne provided a report of state and federal grant funded personnel. The report shows the salary paid from grant funds to each listed employee. This was given for informational purposes only and did not require any action.

Next, Ms. Skylar Giardina presented renewal information for Student/Athletic Accident Catastrophic/Extended Day Insurance Renewal.

On a motion by Mr. Roberts and a second by Mr. Dellafosse, it was recommended to approve the Student and Athletic Accident Catastrophic/Extended Day Insurance with Gerber for 2018-2019 as presented.

On behalf of the committee, Mr. Hardesty offered a motion to approve. A second was not needed and the motion carried on a vote.

Mr. Bourne then requested to apply for a Purchasing card for the Head Start Program due to state licensing fees not being able to be paid using traditional check methods and only credit card payments being accepted. The card will also be used in a very limited scope to secure travel reservations for staff.

On a motion by Mr. Hardy, seconded by Mr. Dellafosse, it was recommended to approve the Purchasing card for the Head Start Program. After discussion Mr. Dellafosse made a motion to amend the original motion to only allow the credit card to be used to pay the licensing fees and not for travel reservations. The motion passed. Then the committee voted unanimously to pass the amended motion.

Mr. Hardy offered a motion to add travel back to the request for payment of parent related travel expenses. Mr. Guidry seconded the motion. On a vote, the motion carried.

The vote carried unanimously for the original motion to allow a purchasing card for the Head Start Program.

Mr. Bourne read a public notice in compliance with LA R.S. 42:19.1 announcing the intent to adopt the annual millage rates levy for Calcasieu Parish School Board at the July 10th, 2018 Board meeting. This did not require a motion.

The last item was permission to issue a Request for Proposal (RFP) for disaster recovery services. The existing contract was not bid out in accordance with FEMA procurement standards and guidelines which in turn could jeopardize any future federal disaster assistance for which the Calcasieu Parish School Board would otherwise be eligible.

A motion was made by Mr. Roberts and a second by Mr. Hayes to grant permission to issue a

Request for Proposal (RFP) for disaster recovery services.

On behalf of the committee, Mr. Hardesty offered a motion to approve. A second was not needed and the motion carried on a vote.

TAKE APPROPRIATE ACTION

Mr. Dellafosse read the following items:

A. Approval of Resolution for Industrial Tax Exemption/Southside Machine Works, LLC

RESOLUTION NO.

A RESOLUTION OF THE *CALCASIEU PARISH SCHOOL BOARD* APPROVING SOUTHSIDE MACHINE WORKS, LLC FOR PARTICIPATION IN THE INDUSTRIAL TAX EXEMPTION PROGRAM AT 500 LEGER ROAD, LAKE CHARLES, CALCASIEU PARISH, LOUISIANA

WHEREAS, Article 7, Section 21(F) of the Louisiana Constitution provides for the Board of Commerce and Industry (“BCI”), with the approval of the Governor, to approve contracts for the exemption of ad valorem taxes of a new manufacturing establishment or an addition to an existing manufacturing establishment, on such terms and conditions as the board, with the approval of the Governor, deems in the best interest of the state; and

WHEREAS, Southside Machine Works, LLC has applied for an Industrial Tax Exemption (“ITE”) and seeks approval of the BCI and the Governor for a contract granting that exemption; and

WHEREAS, Governor Edwards, through Executive Order JBE 16-73, has set forth the conditions for his approval of ITE contracts, and affirmed that those conditions are in the best interest of the state of Louisiana; and

WHEREAS, Executive Order JBE 16-73 provides that ITE contracts should be premised upon job and payroll creation at new or expanded manufacturing plants or establishments, and that the percentage of exemption from ad valorem taxes, and length of the contract for such exemption, may vary depending upon the nature of the project and its economic development benefit in accordance with guidance received from the Secretary of Economic Development and concurred in by the appropriate parish and/or municipal council, school board, and sheriff; and

WHEREAS, Executive Order JBE 16-73 mandates that each exemption contract approved by the Governor shall include as Exhibit “A” a Cooperative Endeavor Agreement for the ITE between the State of Louisiana, the Louisiana Department of Economic Development, and the applicant for the ITE contract, which provides for the creation or retention of jobs, and provides for the exercise of the option in the Louisiana Constitution for the term or percentage of the parish ad valorem tax exemption granted in the contract, and provides for the reduction or loss of the exemption based upon the applicant’s compliance with the contract.

WHEREAS, Executive Order JBE 16-73 further requires that this board, together with the other required local governmental entities signify consent to the terms of the exemption by resolution and the sheriff of this parish shall signify consent to the terms of the exemption by letter. Executive Order JBE 16-73 further provides that the resolutions of approval and the sheriff’s approval shall be attached as Exhibit “B” to the ITE contract between the BCI and Southside Machine Works, LLC and

WHEREAS, Southside Machine Works, LLC and the Louisiana Department of Economic Development have advised that certain terms and conditions forming Exhibit “A” to the Industrial Tax Exemption Contract pending approval before the Louisiana Board of Commerce and Industry have been reached and have conveyed the same to this board, and thus this matter is now ready for a determination of approval of this board as required by Executive Order JBE 16-73, and

THEREFORE, BE IT RESOLVED, upon consideration of the foregoing and the public discussion held this day, that this board approves the terms of the Industrial Tax Exemption contract based on the inclusion of the following terms and conditions into Exhibit “A” (the Cooperative Endeavor Agreement between the State of Louisiana, the Louisiana Department of Economic Development, and Southside Machine Works, LLC) to the Industrial Tax Exemption contract between the Board of Commerce and Industry and Southside Machine Works, LLC with respect

JUNE 12, 2018

to its manufacturing plant located at 500 Leger Road, Lake Charles, Calcasieu Parish, Louisiana:

9 New Direct Jobs at the Manufacturing Establishment

\$810,000.00 Annual Payroll

5 Years Term of Exemption Contract

100 Percentage of Exemption from Parish Ad Valorem Taxes

100% Loss of Exemption for non-compliance

This board further authorizes the Louisiana Department of Economic Development, on behalf of the Board of Commerce and Industry, to include this resolution in Exhibit "B" to the Industrial Tax Exemption Contract between the Board of Commerce and Industry and Southside Machine Works, LLC.

THEREFORE, BE IT FURTHER RESOLVED by this board that a copy of this resolution shall be forwarded to Board of Commerce and Industry and the Louisiana Department of Economic Development.

THE FORGOING RESOLUTION WAS READ, AND, AFTER PUBLIC DISCUSSION, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:

YEAS: 14

NAYS: 0

ABSENT: 1

ABSTAIN: 0

AND the resolution was declared adopted on this 12th Day of June, 2018.

On a motion to approve by Mr. Guidry and a second by Mr. Duhon, the motion carried.

B. Approval of COLA Grant application/Head Start Program

Grant Title: Calcasieu Parish School Board (CPSB) Head Start Program

Grant Source: Federal

Grant Amount: \$97,973 (Head Start COLA); \$6,175 (Head Start T/TA)

Schools: DeQuincy Primary, J. D. Clifton Elementary, Jake Drost, Brenda H. Hunter, and J. I. Watson

Person Applying: Michelle L. Joubert – Early Childhood Director

Purpose: The Head Start Program provides an integrated approach of early childhood care and education that includes comprehensive services to four hundred fifty (450) children ages 3 and 4. It is designed to focus on providing early literacy and mathematical skills necessary for children to become Kindergarten ready. The program promotes school readiness by enhancing social and cognitive development of children by providing health, nutritional, social and other services. CPSB School Readiness Goals are aligned with the Head Start Childhood Development and Early Learning Framework and the Louisiana Birth to 5 Early Learning and Development Standards. Research-based assessment methods are being used to support teacher-child interactions and children's progress towards the school readiness goals. Head Start program also includes engaging parents, families and communities in their child's learning.

On a motion to approve by Mr. Guidry and a second by Mr. Duhon, the motion carried.

C. Approval to enter into I-210 bridge incentive agreement with gaming funds

To: Board Members
From: Karl Bruchhaus, Superintendent
Date: June 12, 2018
Subject: I-210 Early Completion Incentive

The I-210 bridge construction project will begin in late 2018. By all accounts the construction will create hardships on our area roads. The estimates on construction time will be up to 24 months. One whole side of the bridge will be closed, while the other will be two-way traffic, with a barrier in the middle. All agencies are worried about the length of the project, the inconveniences caused, and the effects on services.

The members of the gaming pool, including the Police Jury and municipalities, have developed a proposal to provide an incentive for early completion of the project by one or two months. They have asked the School Board, as a participant in gaming revenues, to participate with the group financially. The total amount of the governmental incentive would be \$375,000 paid upon completion of the contract if earned, likely in 2020. The maximum contribution by the School Board would be \$33,471.00. It appears that various business interests will provide an additional \$375,000 to match the government payment.

The payments for entities would be taken directly from the gaming pool before distribution in 2020 if earned by the contractor. The Calcasieu Parish School Board will definitely be affected and inconvenienced by the bridge construction. It will be in our best interest to have the timeline shortened by as much as possible.

Staff is recommending participation in the agreement.

On a motion to approve by Mr. Guidry and a second by Mr. Duhon, the motion carried.

D. Approval of 2018-2019 Liability and Property Insurance Proposal

Property and casualty insurance renewal rates have been received for the 2018-2019 policy year as researched by Arthur J. Gallagher on behalf of the Calcasieu Parish School Board. These are available for viewing at 3310 Broad Street and as a part of our legal Minutes on the CPSB website.

On a motion to approve by Mr. Guidry and a second by Mr. Duhon, the motion carried.

E. Approval of professional services contract with Educational Epiphany in 13 Zone Schools, 2018-2019 services. (PROGRESS Grant Funds) pending legal counsel review. (Available for viewing at 3310 Broad Street and at CPSB website).

JUNE 12, 2018

On a motion to approve by Mr. Guidry and a second by Mr. Duhon, the motion carried.

BID REPORTS

Mr. Dellafosse read the following items:

A. Ralph Wilson Elementary School/Roofing Renovation/SD #31 Bond Funds

The Committee to receive bids met on the date herein indicated
and reviewed bids on the following project.

DATE: June 5, 2018

DESCRIPTION:

Ralph Wilson Elementary School - Roofing
Renovation

FUNDS: SD # 31 Bond Funds

BID NUMBER: 2018-21PC

DESIGNER: Griggs, Mitchell & Associates

CONTRACTOR	BASE BID
Roofing Solutions (Central Auction House)	\$995,000.00
Morcore Roofing	\$810,000.00
Chatmon Construction	\$1,056,000.00
Daughdrill Roofing	\$729,999.00
Ferguson Roofing	\$754,300.00

The Committee recommends award of the contract
to:

Daughdrill Roofing

JUNE 12, 2018

(Base Bid) in the amount of:

Seven Hundred Twenty Nine Thousand Three Hundred dollars and
No/100

as the lowest qualified bidder meeting
specifications.

On a motion to approve by Mr. Hardesty and a second by Mr. Hardy, the motion carried.

B. Pearl Watson Elementary School/Roofing Renovation/SD #31 Bond Funds

The Committee to receive bids met on the date herein indicated
and reviewed bids on the following project.

DATE: June 4, 2018

DESCRIPTION:

Pearl Watson Elementary School- Roofing
Renovation

FUNDS: SD # 31 Bond Funds

BID NUMBER: 2018-20PC

DESIGNER: Griggs, Mitchell & Associates

CONTRACTOR	BASE BID
Roofing Solutions (Central Auction House)	\$1,494,960.00
Morcore Roofing	\$1,550,000.00

The Committee recommends award of the contract
to:

JUNE 12, 2018

Roofing Solutions

(Base Bid) in the amount of:

One Million Four Hundred Ninety Four thousand Nine Hundred Sixty
Dollars & No/100

as the lowest qualified bidder meeting
specifications.

On a motion to approve by Mr. Hardesty and a second by Mr. Hardy, the motion carried.

C. New Gym and Band Hall Building/Sam Houston High School/ Sales Tax District #3

The Committee to receive bids met on the date herein
indicated
and reviewed bids on the following project.

DATE: June 6, 2018

DESCRIPTION:

Sam Houston High School Gymnasium and Band
Building

FUNDS: SD # 27 Bond Funds

BID NUMBER: 201819PC

DESIGNER: Champeaux, Hotard, Evans Architects APAC

CONTRACTOR	BASE BID
Shannon Smith Construction LLC	\$7,170,000.00
Keiland Construction LLC	\$7,568,000.00
Pat Williams Construction LLC	\$7,149,000.00
Trahan Construction LLC	\$7,337,000.00

The Committee recommends award of the contract to:

JUNE 12, 2018

Pat Williams Construction LLC

(Base Bid) in the amount of:

Seven Million One Hundred Forty Nine Thousand Dollars and No/100

as the lowest qualified bidder meeting specifications.

On a motion to approve by Mr. Hardesty and a second by Mr. Hardy, the motion carried.

D. Phase 1 Roofing Replacement/Washington-Marion High School/SD#31 Bond Funds

The Committee to receive bids met on the date herein indicated
and reviewed bids on the following project.

DATE: June 6, 2018

DESCRIPTION:

Phase 1 - Roofing Replacement Washington Marion High

FUNDS: SD # 31 Bond Funds

BID NUMBER: 201817PC

DESIGNER: Ellender Architects & Associates LLC

CONTRACTOR	BASE BID
Chatmon Construction, LLC	\$650,000.00
Daughdrill General Contracting & Roofing Co., Inc.	No Bid
E. Cornell Malone Corp.	No Bid
Morcore Roofing, LLC	Bid Form Incomplete
Roofing Solutions, LLC	\$522,932.00
Rycars Construction, LLC	\$513,270.00

The Committee recommends award of the contract to:

JUNE 12, 2018

Rycars Construction LLC

(Base Bid) in the amount of:

Five Hundred Thirteen Thousand Two Hundred Seventy Dollars and No/100

as the lowest qualified bidder meeting specifications.

On a motion to approve by Mr. Hardesty and a second by Mr. Hardy, the motion carried.

E. Bid 2019-08 Food & Supplies/Food Services Department/Food Service Funds

BID 2019-08 – FOOD & SUPPLIES was opened on May 8, 2018 @ 9 AM

BIDS WERE SENT TO THE FOLLOWING:

Alpha Foods
Bimbo Bakeries
Borden Dairy
Calico Industries
Capitol City Produce
Diamond Foods
Economical Janitorial
Flowers Baking
Kevin Guidry Produce
Lacassagne's
Nardone Bros
Oak Farm Dairy
Oasis Foods
Pon Foods
Schwans
William-George

BID RESULTS AS FOLLOWS:

American Pride	\$ 15,442.50
Bimbo Bakeries	\$ 175,000.00
Capitol City Produce	\$ 437,063.00
Daxwell	\$ 39,226.00
Diamond Foods	\$ 517,343.26
Economical Janitorial	\$ 70,968.20
Interboro	\$ 3,696.00

JUNE 12, 2018

Lacassagne's	\$ 251,747.70
Lamm Foods	\$ 689,410.50
Nardone Bros	\$ 105,408.00
National Foods	\$ 213,000.00
Oak Farms Dairy	\$ 702,800.00
Pon Foods	\$ 790,297.00
William George	<u>\$ 234,215.55</u>
 TOTAL	 \$4,245,617.71

THE STAFF RECOMMENDS AWARDING AS INDICATED ABOVE AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDERS.

On a motion to approve by Mr. Hardesty and a second by Mr. Hayes, the motion carried.

F. Bid 2019-20 Gasoline & Diesel Fuel/General Funds

On a motion to approve by Mr. Hardesty and a second by Mr. Hayes, the motion carried.

BID 2019-20 – GASOLINE & DIESEL FUEL was opened on May 16, 2018 @ 10:00AM

BIDS WERE SENT TO THE FOLLOWING:

Breaux Petroleum
Fleetcor
Fuel Track
Gaubert Oil Co
Pumpelly Oil

BID RESULTS AS FOLLOWS:	<u>Unleaded</u>	<u>Diesel #2</u>
Pumpelly Oil Co	\$2.3492	\$2.5189

The staff recommends awarding to Pumpelly Oil Co. as the lowest responsible responsive bidder.

On a motion to approve by Mr. Hardesty and a second by Mr. Hayes, the motion carried.

PERMISSION TO ADVERTISE

Mr. Dellafosse read the following items:

A. Phase 2 – New Classroom Building and Exterior Improvements/Molo Middle School/ SD #31 Bond Funds

On a motion to approve by Mr. Hardy and a second by Mr. Hardesty, the motion carried.

**B. Phase 2 – Additions and Exterior Improvements/J.D. Clifton Elementary/
SD#31 Bond Funds**

On a motion to approve by Mr. Hardy and a second by Mr. Hardesty, the motion carried.

**C. Phase 2 – Paved Parking, Mechanical and Front Fence/Washington-Marion High
School/ SD #31 Bond Funds**

On a motion to approve by Mr. Hardy and a second by Mr. Hardesty, the motion carried.

**D. Phase 2 – Multipurpose-Gym Facility/Combre-Fondel Elementary School/ SD
#31 Bond Funds**

On a motion to approve by Mr. Hardy and a second by Mr. Hardesty, the motion carried.

E. CPSB representative for Chennault Board of Commissioners (East Calcasieu)

On a motion to approve by Mr. Hardy and a second by Mr. Hardesty, the motion carried.

F. CPSB representative for Chennault Board of Commissioners (West Calcasieu)

On a motion to approve by Mr. Hardy and a second by Mr. Hardesty, the motion carried.

CORRESPONDENCE

Mr. Dellafosse read the following items:

**A. Beneficial Occupancy for Project Classroom Pods – Phase X – College Street T&I,
Champeaux, Evans, Hotard, Architects; Miller & Associates, Contractor.**

On a motion to approve by Mr. Guidry and a second by Mr. Tarver, the motion carried.

**B. Change Order Number One (1) for the Project, “College Street Vocational
Center, Welding Shop Upgrades,” Project #2018-09PC; Brossett Architect, LLC, Designer; Seth
Priola Construction, Inc., Contractor; *Increase* of \$9,705.00 and *Increase* of seven (7) days.**

On a motion to approve by Mr. Guidry and a second by Mr. Tarver, the motion carried.

**C. Change Order Number Two (2) for the Project, “College Street Vocational
Center, Plumbing/Electric Shop Upgrades,” Project #2018-08PC; Brossett Architect, LLC,
Designer; Sam Istre Construction, Inc., Contractor; *Increase* of \$4,456.00 and *Increase* of seven
(7) days.**

On a motion to approve by Mr. Guidry and a second by Mr. Tarver, the motion carried.

D. Change Order Number Two (2) for the Project, “DeQuincy High School Press Box,” Project #2017-07PC; Champeaux, Evans, Hotard, APAC, Designer; John D. Myers Associates, Inc., Contractor; *Increase* of \$6,061.00 and *Increase* of forty-three (43) days.

On a motion to approve by Mr. Guidry and a second by Mr. Tarver, the motion carried.

E. Recommendation of Acceptance for the Project, CPSB Project #2017-07PC, DeQuincy High School Press Box

On a motion to approve by Mr. Guidry and a second by Mr. Tarver, the motion carried.

F. Recommendation of Acceptance for the Project, CPSB Project #2018-08PC, College Street Vocational Center Plumbing/Electrical Shop Upgrades

On a motion to approve by Mr. Guidry and a second by Mr. Tarver, the motion carried.

G. Change Order Number One (1) for the Project, “Limestone Stacking Drive at Nelson Elementary School, Project #2017-12PC, Champeaux, Evans, Hotard, Architects, Designer; Merrick, LLC, Contractor; *Increase* of \$109,452.29 (Funding from \$50 million allocation)

On a motion to approve by Mr. Guidry and a second by Mr. Tarver, the motion carried.

CONDOLENCES/RECOGNITIONS

Mr. Hardy asked for a letter of condolence to the family of:

Dr. Alex John
Mrs. Charlyne Wyche
Mrs. Monica Guillory

Mrs. Ballard congratulated Terri Miller as the Citgo STEM Teacher of the Year.

Mr. Breaux asked for a letter to the family of Mr. Tom Clarke.

Mrs. Gay asked for a letter of condolence to the family of Mrs. Gloria LaVergne.

SCHEDULE COMMITTEES

A&P Committee.....June 26, 2018, 5:00 p.m.

JUNE 12, 2018

ADJOURN MEETING

On a motion to adjourn by Mr. Hardesty and a second by Mr. Hayes, the meeting adjourned at 8:25 p.m.

**AGREEMENT BETWEEN CALCSIEU PARISH
SCHOOL BOARD and EDUCATIONAL EPIPHANY**

This professional development and materials of instruction Agreement is entered into this June 12, 2018, by and between Calcasieu Parish School Board "the District" and Educational Epiphany "the Company."

RECITALS

WHEREAS, the District is in need of assistance in the area of professional development and materials of instruction;

WHEREAS, Educational Epiphany has agreed to facilitate professional development and provide instructional materials for Reading/English/Language Arts, Social Studies, Science, and Mathematics for the tested grades and content areas for thirteen schools in need of targeted support as directed by the District;

NOW, THEREFORE, the parties hereby agree as follows:

1. Professional Development Services for Central Office and School-Level Personnel, Materials of Instruction, Progress Monitoring Tools: The Company shall be available and shall provide to the District professional development for thirteen schools, materials, tools, and services in the area of Reading/Language Arts/English, Social Studies, Science, Technical Subjects, and Mathematics as requested.

The scope of work/services to be performed by Company under this agreement includes strategically planned professional learning opportunities for:

A. Tier I Personnel: Principal Supervisors, Executive Master Teachers, Elementary Principals, Elementary Assistant Principals, Master Teachers, and Mentor Teachers to be delivered the last week of June, 2018.

Topics
<ul style="list-style-type: none">• Redefining the Five Elements of Effective Early Literacy Programming and the Early Literacy (Redefining Phonemic Awareness, Phonics, Vocabulary Development, Fluency, and Comprehension)• Developing, Understanding, and Leveraging Performance-Based Objectives• Leveraging Curriculum Driven Opportunities to Teach and Assess General Academic Language, Domain-Specific Academic Language and Symbols• Instructional Planning and Delivery - Gradual Release of Responsibility• Instructional Planning and Delivery – The 5Es of Science Instruction• The Demands of Writing in the Core Content Areas (English, Social Studies, and Science)• The Demands of Writing in the Core Content Areas (Mathematics ONLY)• Infusing Manipulatives in Mathematics Instruction (Mathematics ONLY)• Providing High-Impact, Standards-Driven Feedback for Teachers

**AGREEMENT BETWEEN CALCSIEU PARISH
SCHOOL BOARD and EDUCATIONAL EPIPHANY**

B. Tier I Personnel: Principal Supervisors, Executive Master Teachers, Middle/High School Principals, Middle/High School Assistant Principals, Master Teachers, and Mentor Teachers to be delivered the first two weeks of July, 2018.

Topics
<ul style="list-style-type: none">• Redefining the Five Elements of Effective Early Literacy Programming and the Early Literacy (Redefining Phonemic Awareness, Phonics, Vocabulary Development, Fluency, and Comprehension)• Developing, Understanding, and Leveraging Performance-Based Objectives• Leveraging Curriculum Driven Opportunities to Teach and Assess General Academic Language, Domain-Specific Academic Language and Symbols• Instructional Planning and Delivery - Gradual Release of Responsibility• Instructional Planning and Delivery -- The 5Es of Science Instruction• The Demands of Writing in the Core Content Areas (English, Social Studies, and Science)• The Demands of Writing in the Core Content Areas (Mathematics ONLY)• Infusing Manipulatives in Mathematics Instruction (Mathematics ONLY)• Leveraging High-Impact, Standards-Driven Feedback

C. Tier II Personnel: Professional Development for School Level Personnel: D.A. Combre, Ralph Wilson, J.D. Clifton, and Pearl Watson to be delivered in August/September, 2018.

D. Tier II Personnel: Professional Development for School Level Personnel: Brentwood, College Oaks, Fairview, J.J. Johnson, and T.H. Watkins to be delivered in August/September, 2018.

E. Tier II Personnel: Professional Development for School Level Personnel: Washington Marion, LaGrange, Oak Park Middle, and Ray D. Molo Middle to be delivered in August/September, 2018.

Before September 30, 2018, the Company shall provide all materials and services necessary for completion of the terms of this agreement, and shall until June 12, 2019, warrant compliance with the schedule and requirements of the work/services provided by the Company pursuant to this agreement. This agreement is inclusive of additional professional development days for schools each month leading up to June 12, 2019, at no additional cost to the district. In conjunction with district personnel, Educational Epiphany will determine which schools receive the aforementioned support.

1. Consideration.

A. **RATE.** In consideration for the services to be performed by Company under this Agreement, the Company shall provide professional development services for time spent with District-level and school-level faculty and staff and for the provision of materials of instruction at a rate of \$300,000 for 13 schools. The Company shall submit a written schedule

**AGREEMENT BETWEEN CALCSIEU PARISH
SCHOOL BOARD and EDUCATIONAL EPIPHANY**

of services, and signed reports of the time spent performing Services, itemizing in reasonable detail the dates on which services were performed, the number of hours spent on such dates, a brief description of the services rendered, and next steps. The District shall pay Company the amounts due pursuant to the aforementioned services and materials, at the rate of \$75,000.00 per month for each June, July, August, and September 2018, for at least 100 hours per month of work/professional learning opportunities and materials. The District shall pay the company the amounts due pursuant to the agreement within a reasonable amount of time.

B. EXPENSES. The District will not pay any additional fees for the following expenses while the Agreement between District and the Company exists:

- Travel expenses to and from all work sites
- Meal expenses;
- Lodging Expenses if work demands overnight stays; and
- Miscellaneous travel-related expenses (parking and tolls).

C. The Company under this agreement will contract under the banner of Educational Epiphany.

D. The District and all employee tiers will refrain from using copyrighted text and/or tools from Company for personal gain without the expressed, written permission from an authorized Company official.

3. Independent Contractor. Nothing herein shall be construed to create an employer-employee relationship between the Company and District. The Company is an independent contractor and not an employee of the District. The consideration set forth in Section 2 shall be the sole consideration due to Company for the services rendered hereunder. It is understood that the District will not withhold any amounts for payment of taxes from the compensation of the Company hereunder. The Company will not represent to be or hold itself out as an employee of the District, and will be responsible for all taxes owed as a result of the payments made under this agreement.

4. Confidentiality. In the course of performing services, the parties recognize that District may come in contact with or become familiar with information which the Company or its subsidiaries or affiliates may consider confidential. This information may include, but is not limited to, information pertaining to the Company's structure and function, which information may be of value to a competitor. The District agrees to keep all such information confidential and not to discuss or divulge it to anyone other than appropriate Company personnel or their designees.

5. Term. This Agreement shall commence on June 12, 2018, and shall terminate on June 12, 2019, unless earlier terminated by either party hereto. Either party may terminate this Agreement upon Thirty (30) days prior written notice for reasons related to quality of services rendered or quality of instructional materials, in which event Company shall receive a pro rata portion (based on part of work performed) of the compensation set forth in Paragraph 2. The District may, at its

**AGREEMENT BETWEEN CALCSIEU PARISH
SCHOOL BOARD and EDUCATIONAL EPIPHANY**

option, renew this Agreement for an additional One (1) year term or Two (2) tear term on the same terms and conditions as set forth herein by giving notice to the Company of such intent to renew.

6. Notice. Any notice or communication permitted or required by this Agreement shall be deemed effective when personally delivered or deposited, postage prepaid, in the first class mail of the United States properly addressed to the appropriate party at the address set forth below:

A. Notices to Company: Educational Epiphany, 1750 Pennsylvania Avenue #27066, Washington, D.C. 20038;

B. Notices to District: Calcasieu Parish School Board, Karl Bruchhaus, Superintendent, 3310 Broad Street, Lake Charles, Louisiana 70615.

7. Miscellaneous.

7.1 Entire Agreement and Amendments. This Agreement constitutes the entire agreement of the parties with regard to the subject matter hereof, and replaces and supersedes all other agreements or understandings, whether written or oral. No amendment or extension of the Agreement shall be binding unless in writing and signed by both parties.

7.2 Binding Effect, Assignment. This Agreement shall be binding upon and shall inure to the benefit of District and the Company and to the Company's successors and assigns. Nothing in this Agreement shall be construed to permit the assignment by Company of any of its rights or obligations hereunder, and such assignment is expressly prohibited without the prior written consent of the Company.

7.3 Governing Law, Severability. This Agreement shall be governed by the laws of the State of Louisiana. The invalidity or unenforceability of any provision of the Agreement shall not affect the validity or enforceability of any other provision.

8. Liability. The Company under this agreement releases the District and will defend and hold District harmless from any and all liability related to personal and/or property loss arising from or related to work under contract, traveling to a contractual worksite and/or traveling from a contractual worksite (local or distant).

9. The Company shall procure and maintain Comprehensive General Liability, Automobile Liability, and workers' compensation insurance with limits and terms acceptable to the District, and which name the District as an additional insured.

**AGREEMENT BETWEEN CALCSIEU PARISH
SCHOOL BOARD and EDUCATIONAL EPIPHANY**

WHEREFORE, the parties have executed this Agreement as of the date first written above.

Educational Epiphany

Signature of Authorized Company Official:



June 5, 2018

Calcasieu Parish School Board

Signature of Authorized District Official:



Superintendent Karl Bruchhaus

June 12, 2018

Date



Project Grant Coordinator, Kristin Brooks

June 12, 2018

Date